

**December 14, 2021**

**Salem Township Trustees - At the Salem Township Conference Room**

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The Salem Township Board of Trustees met on December 14, 2021 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustee Heath Kilburn present. Mrs. Ramsey led all those present in the pledge to the flag.

**Meeting Minutes:**

- The trustees read the minutes from the November 9, 2021 meeting. Mr. Kilburn made a motion to approve the minutes. Mrs. Ramsey seconded the motion.

Vote: Mrs. Ramsey - yea                      Mr. Kilburn – yea                      Mr. Blanton – absent

**Fire Department: Fire Chief Harrison reported:**

- Request to add Volunteer Jared Bentley. Mr. Kilburn made a motion to add Jared Bentley as a volunteer to the Fire Dept. Mrs. Ramsey seconded the motion.

Vote: Mrs. Ramsey - yea                      Mr. Kilburn – yea                      Mr. Blanton – absent

- Update on Medic Unit and Tanker – both have been ordered and expect in 2023.
- Reported that the Fire Dept received the Loeb Foundation Grant again this year in the amount of \$22,320.00. This grant money is awarded to go toward the Fire house payment.
- Message Board is coming along – they have ran into some issues. Will take longer than expected.
- Reported that they have applied for the AFT grant for 2022.
- Since last meeting there has been two fires – Sweet Maze Kettle Corn building and 5045 Salem Rd.
- Requesting a 3% wage increase for Asst Fire Chief John Moenster. He has been doing a great job and it is well deserved. Mrs. Ramsey made a motion to approve a 3% wage increase for Asst Fire Chief John Moenster to go in effect for the first pay in January 2022. Mr. Kilburn seconded the motion.

Vote: Mrs. Ramsey - yea                      Mr. Kilburn – yea                      Mr. Blanton – absent

**Zoning: Zoning Inspector -**

- Mrs. Ramsey is very sad to announce that Mr. Yetter has had a stroke. We really don't know much – but we ask that everyone please keep him and his family in your prayers.
- For future Zoning business at this time – Ms. Stephanie Austin has agreed to help us out for the time being. She worked with Mr. Yetter at the Warren County Zoning office and has recently been helping him with Salem Township business as well.
- Mr. Kilburn asked about compensation for Ms. Austin. Mr. Kilburn made a motion to pay Ms. Austin the same that we currently pay Mr. Yetter. Monthly Salary of \$500 and 33% percent from permits. Mrs. Ramsey second the motion.

Vote: Mrs. Ramsey - yea                      Mr. Kilburn – yea                      Mr. Blanton – absent

- We need to purchase a laptop computer and put Salem Township zoning information on that computer from Mr. Yetter's personal computer for Ms. Austin to work from. . Chief Harrison said he will help us with that. He will reach out to Ms. Austin.

**Trustee Heath Kilburn reported:**

- Would like to discuss the Bridges on St. Rt. 123 and the fire department if they were need to get to one the houses that way. Mr. Kilburn asked the Fire Chief to come up with a policy and procedure if they needed to go to one of those houses using one of those bridges. Fire Chief agreed and he and Mr. Kilburn will work on this together. Possibly send letters to those residence on exactly how we would be able to help them.
- Update on 3718 Bramblebush culverts and drainage issues – Mr. Kilburn reported that he and Mrs. Ramsey met with Duke Energy with the property owner and Duke confirmed that this is all on private property and not the Townships responsibility. Mr. Kilburn is going to reach out to legal counsel on exactly how we should handle this issue. ORC states that we cannot go on to private property.
- Mr. Kilburn thanked everyone for their support and re-election as Salem Township Trustee. At this Mrs. Ramsey swore him in for his next term.

**Trustee Susan Ramsey:**

- Presented Resolution #21-05 Real Estate Sales and Purchase Agreement. This is for the adjoining property to the cemetery. Mr. Kilburn made a motion to approve Resolution #21-05 to make an offer of said property. Mrs. Ramsey second the motion.

Vote: Mrs. Ramsey - yea                      Mr. Kilburn – yea                      Mr. Blanton – absent

- BZA update – Approved Variance for Ray Ct.
- Mrs. Ramsey Sworn in three of the five Zoning Commission that were at tonight’s regular session meeting. Mrs. Kathleen Applegate, Mrs. Judy Keck and Mrs. Teresa Paynter.

**Trustee Ralph Blanton - absent**

**Guest comments:**

- Judy Keck requested that they make Trovillo Rd. a one-way road. Mr. Kilburn replied that was not a possibility.
- Mr. Brinkman asked what the new construction was as you were coming into morrow from Hamilton Township. Mr. Kilburn reported that it is and extension of Hopewell Valley subdivision and that is located in Hamilton Township.
- Mr. Paynter asked for an update on the gate at the end of Ward Rd. Mrs. Ramsey reported that we are waiting on the Blanchester fencing to get that done.
- Mr. Paynter asked for an update on the 22/3 and Middleboro Rd. intersection from ODOT. Mrs. Ramsey reported that we have not received an update from them. It will probably take some time. They were planning to attend other townships in the area for feed back form them as well. Mr. Kilburn reported that he did find the price of \$400 for the Solar Stop signs.

**Cemetery updates:** None

**Fiscal Business:** Vicky VonHolle, Fiscal Officer

- Presented Resolution 21-04 to approve the Annual Temporary Appropriations for 2022. Mr. Kilburn made a motion to approve Resolution 21-04 for the Annual Temporary Appropriations for 2022. Mrs. Ramsey seconded the motion.

Vote: Mrs. Ramsey - yea                      Mr. Kilburn – yea                      Mr. Blanton – absent

- Presented the trustees with bills that are ready for payment. Mr. Kilburn made a motion to approve to pay the bills as presented. Mrs. Ramsey seconded the motion.

Vote: Mrs. Ramsey - yea                      Mr. Kilburn – yea                      Mr. Blanton – absent

**Adjournment:** With no further business to come before the board, Mr. Kilburn made a motion to adjourn the meeting at 8:20pm. Mrs. Ramsey seconded the motion.

Vote: Mrs. Ramsey - yea                      Mr. Kilburn – yea                      Mr. Blanton – absent